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STATUTORY INSTRUMENTS

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**2004 No. 1861**

**EMPLOYMENT TRIBUNALS**

**The Employment Tribunals (Constitution  
and Rules of Procedure) Regulations 2004**

<i>Made</i>	- - - -	<i>19th July 2004</i>
<i>Laid before Parliament</i>		<i>20th July 2004</i>
<i>Coming into force</i>		<i>1st October 2004</i>

**THE EMPLOYMENT TRIBUNALS (CONSTITUTION  
AND RULES OF PROCEDURE) REGULATIONS 2004**

1. Citation, commencement and revocation
  2. Interpretation
  3. Overriding objective
  4. President of Employment Tribunals
  5. Establishment of employment tribunals
  6. Regional Chairmen
  7. Vice President
  8. Panels of members of tribunals – general
  9. Composition of tribunals - general
  10. Panels of members of tribunals – national security proceedings
  11. Composition of tribunals – national security proceedings
  12. Modification of section 4 of the Employment Tribunals Act (national security proceedings)
  13. Practice directions
  14. Power to prescribe
  15. Calculation of time limits
  16. Application of Schedules 1-5 to proceedings
  17. Register
  18. Proof of decisions of tribunals
  19. Jurisdiction of tribunals in Scotland and in England & Wales
  20. Transitional provisions
- Signature

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### *HOW TO BRING A CLAIM*

1. Starting a claim

#### *ACCEPTANCE OF CLAIM PROCEDURE*

2. What the tribunal does after receiving the claim
3. When the claim will not be accepted by the Secretary

#### *RESPONSE*

4. Responding to the claim

#### *ACCEPTANCE OF RESPONSE PROCEDURE*

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#### *PRE-HEARING REVIEWS*

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22. Fixed period for conciliation
23. Early termination of conciliation period
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55. Dismissals in connection with industrial action
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*For use only in proceedings on levy appeals*

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Explanatory Note