

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

SCHEDULE 3

Regulation 55

ABSENT VOTING FORMS

*Form O: Form of postal voting statement to be used at a European Parliamentary election taken alone*

*Front of statement*

<b>Postal voting statement</b>	[Space for barcode]												
<b>Election of Members of the European Parliament for the</b> [insert name of Region, e.g. 'North-West Region']													
Date of election [day] [date] [name of month] [year]													
<b>Important – you must fill in and return this postal voting statement with your completed ballot paper for it to be counted.</b>													
<b>Please read the instructions carefully and use a black pen.</b>													
* Name _____ Ballot paper number _____													
* Local Returning Officer to insert name but omit where sent to an anonymous elector													
(!) Check that the number on the back of your ballot paper matches the number shown above. If these do not match, call us <b>immediately</b> on (insert helpline number).													
<b>I am the person the ballot paper numbered above was sent to.</b>													
<b>My Date of Birth is:</b>	<table border="1"><tr><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td></tr><tr><td>Day</td><td>Month</td><td colspan="4">Year</td></tr></table>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Day	Month	Year			
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>								
Day	Month	Year											
<b>* My Signature is:</b> <b>(You must sign inside the box)</b>	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>												
* Local Returning Officer to omit box where the elector has been granted a waiver													
<b>We will check this information against our records for security.</b>													
<b>It is an offence to vote using a ballot paper that was not sent for your use or interfere with another voter's ballot paper. It is an offence to vote more than once (unless you are appointed as a proxy) at the same election.</b>													
Local Returning Officer to add pictorial guidance as appropriate.													

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*Back of statement*

## Instructions for voting by post

**Please read through carefully. If you need help, please call us on *[insert helpline number]***

1. For your vote to be counted, you must fill in and return this postal voting statement with your ballot paper.
2. Make sure you have filled in the **date of birth *\*[and signature]* box[es]** on this postal voting statement.  
*\*Local Returning Officer to delete where elector is granted a waiver.*
3. Vote **only once** by putting a cross  in the box next to your choice on the ballot paper.
4. Do not mark the ballot paper in any other way or your vote may not count.
5. We must get your postal vote by 10pm on ***[day] [date of poll]***. If you miss the post, you can hand it in at our office or at any polling station in the local counting area before **10pm on *[day] [date of poll]***.
6. After receiving this postal vote, you cannot vote in person at a polling station in this election.

## Getting help

If you need help to vote, you can ask someone you know or get independent help by calling the helpline on *[insert helpline number]*. The person helping you must not tell anyone how you voted.

Please call the helpline if you require copies of this form or guidance in Braille or languages other than English.

If you make a mistake, or lose your postal ballot paper or this statement, you can get a replacement. Call us immediately as **we can only issue a replacement before 5pm on *[day] [date] [name of month]***. If you apply after 5pm on ***[day]*** before poll we can only issue a replacement if you return this ballot pack by hand. You will need to return all the contents of this postal voting pack to us.

**Electoral fraud is a crime. It is an offence to vote more than once in this election unless you are voting on your own behalf and as a proxy for another person.**

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The Local Returning Officer issued this statement.  
*Local Returning Officer to add pictorial guidance as appropriate.*

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Form P: Form of postal voting statement to be used at a European Parliamentary election where the proceedings on the issue and receipt of postal ballot papers are taken together with those proceedings at a relevant election or referendum

Front of statement

<b>Postal voting statement</b>	[Space for barcode]												
<b>Election of Members of the European Parliament for the</b> <b>[insert name of Region, e.g. 'North-West Region']</b> <i>[Local Returning Officer to insert title(s) of other elections as appropriate]</i>													
Date of elections <b>[day] [date] [name of month] [year]</b>													
<b>Important – you must fill in and return this postal voting statement with your completed ballot papers for them to be counted.</b>													
<b>Please read the instructions carefully and use a black pen.</b>													
* Name _____ Ballot paper numbers _____													
* <i>Local Returning Officer to insert name but omit where sent to an anonymous elector</i>													
(!) Check that the numbers on the backs of your ballot papers match the numbers shown above. If they do not match, call us <b>immediately</b> on (insert helpline number).													
<b>I am the person the ballot papers numbered above were sent to.</b>													
<b>My Date of Birth is:</b>	<table border="1"><tr><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td></tr><tr><td colspan="2">Day</td><td colspan="2">Month</td><td colspan="2">Year</td></tr></table>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Day		Month		Year	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>								
Day		Month		Year									
<b>* My Signature is:</b> <b>(You must sign inside the box)</b>	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>												
* <i>Local Returning Officer to omit box where the elector has been granted a waiver</i>													
<b>We will check this information against our records for security.</b>													
<b>It is an offence to vote using a ballot paper that was not sent for your use or interfere with another voter's ballot paper. It is an offence to vote more than once (unless you are appointed as a proxy) at the same election.</b>													
<i>Local Returning Officer to add pictorial guidance as appropriate.</i>													

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## Back of statement

### Instructions for voting by post

Please read through carefully. If you need help, please call us on *[insert helpline number]*

- For your votes to be counted, you must fill in and return this postal voting statement with all your ballot papers (listed below).
- Make sure you have filled in the date of birth **\*[and signature] box(es)** on this postal voting statement.  
*\*Local Returning Officer to delete where elector is granted a waiver.*

**\* European Parliamentary election (*[insert colour]* ballot paper)**

- [Vote only once by putting a cross  in the box next to your choice.]

**\* UK Parliamentary election (*[insert colour]* ballot paper)**

- Vote for only one candidate by putting a cross  in the box next to your choice.

**\* [Local government election] / [Parish/Town council election] (*[insert colour]* ballot paper)**

- [Vote only once by putting a cross  in the box next to your choice.]  
[Vote for no more than \_\_\_ candidates by putting a cross  in the box next to each of your choices.]

**\*Scottish local government election (*[insert colour]* ballot paper)**

- [Vote using numbers
- Put the number 1 in the box next to the name of the candidate who is your first choice
- Then put the number 2 in the box next to the name of the candidate who is your second choice
- Then put the number 3 in the box next to your third choice
- Then put the number 4 in the box next to your fourth choice, and so on
- You can mark as many choices as you wish]

**\* Greater London Authority constituency members election (*[insert colour]* ballot paper)**

**\* Greater London Authority London members election (*[insert colour]* ballot paper)**

- [Vote only once by putting a cross  in the box next to your choice.]

**\*London Mayoral election (*[insert colour]* ballot paper)**

- [Vote by putting a cross  in the box
- In column 1 next to your first choice candidate
- In column 2 next to your second choice candidate

[Your first and second choices should be different]

**\* [Name of election/referendum] election/referendum (*[insert colour]* ballot paper)**

- [Vote according to the instructions on your ballot paper.]

*\*Local Returning Officer to add/amend as appropriate.*

(!)Do not mark the ballot papers in any other way or your votes may not count.

(!)We must get your postal vote by **10pm on [day] [date of poll]**. If you miss the post, you can hand it in at our office or at any polling station in the local counting area before **10pm on [day] [date of poll]**.

(!)After receiving this postal vote, you cannot vote in person at a polling station in this election.

### Getting help

- If you need help to vote, you can ask someone you know or get independent help by calling the helpline on *[insert helpline number]*. The person helping you must not tell anyone how you voted.
- Please call the helpline if you require copies of this form or guidance in Braille or languages other than English.
- If you make a mistake, or lose your postal ballot papers or this statement, you can get a replacement. Call us immediately as we can only issue a replacement before 5pm on *[day] [date] [name of month]*. If you apply after 5pm on *[day]* before poll we can only issue a replacement if you return this ballot pack by hand. You will need to return all the contents of this postal voting pack to us.

**Electoral fraud is a crime. It is an offence to vote more than once in this election unless you are voting on your own behalf and as a proxy for another person.**

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*Local Returning Officer to add pictorial guidance as appropriate.*

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*Form Q: Form of postal voting statement to be used at a European Parliamentary election where the poll is taken together with the poll at a relevant election or referendum, but where the proceedings on the issue and receipt of postal ballot papers are not*

*Front of statement*

<b>Postal voting statement</b>	[Space for barcode]												
<b>Election of Members of the European Parliament for the</b> [insert name of Region, e.g. 'North-West Region']													
Date of election [day] [date] [name of month] [year]													
<b>Important – you must fill in and return this postal voting statement with your completed ballot paper for it to be counted.</b>													
<b>Please read the instructions carefully and use a black pen.</b>													
* Name _____ Ballot paper number _____													
* Local Returning Officer to insert name but omit where sent to an anonymous elector													
(!) Check that the number on the back of your ballot paper matches the number shown above. If these do not match, call us <b>immediately</b> on (insert helpline number).													
<b>I am the person the ballot paper numbered above was sent to.</b>													
<b>My Date of Birth is:</b>	<table border="1"><tr><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td></tr><tr><td>Day</td><td>Month</td><td colspan="4">Year</td></tr></table>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Day	Month	Year			
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## Instructions for voting by post

**Please read through carefully. If you need help, please call us on *[insert helpline number]***

- For your vote to be counted, you must fill in and return this postal voting statement with your ballot paper for the **European Parliamentary election**.
- Make sure you have filled in the **date of birth** *\*[and signature]* **box[es]** on this postal voting statement.  
*\*Local Returning Officer to delete where elector is granted a waiver.*

### **European Parliamentary election (*[insert colour]* ballot paper)**

- Vote **only once** by putting a cross  in the box next to your choice on the ballot paper.
- Do not mark the ballot paper in any other way or your vote may not count.
- We must get your postal vote by 10pm on *[day] [date of poll]*. If you miss the post, you can hand it in at our office or at any polling station in the local counting area before **10pm on *[day] [date of poll]***.
- After receiving this postal vote, you cannot vote in person at a polling station in this election.

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