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*Changes to legislation: There are currently no known outstanding effects for the Housing (Scotland) Act 2006, Paragraph 1. (See end of Document for details)*

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SCHEDULE 3  
PENALTY CHARGE NOTICES UNDER SECTION 111

- 1 A penalty charge notice given to a person under section 111 by an authorised officer of an enforcement authority must—
- (a) state the officer's belief that that person has committed a breach of duty,
  - (b) give such particulars of the circumstances as may be necessary to give reasonable notice of the breach of duty,
  - (c) require that person, within a period specified in the notice—
    - (i) to pay a penalty charge specified in the notice, or
    - (ii) to give notice to the enforcement authority that that person wishes the authority to review the notice,
  - (d) state the effect of paragraph 8,
  - (e) specify the person to whom and the address at which the penalty charge may be paid and the method or methods by which payment may be made, and
  - (f) specify the person to whom and the address at which a notice requesting a review may be sent (and to which any representations relating to the review may be addressed).

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**Commencement Information**

**II** Sch. 3 para. 1 in force at 1.12.2008 by S.S.I. 2008/308, art. 3

**Changes to legislation:**

There are currently no known outstanding effects for the Housing (Scotland) Act 2006, Paragraph 1.